**Behavior / Character Counts**

Our school follows the district Character Counts program. This is based on six character pillars: trustworthiness, caring, respect, responsibility, citizenship and fairness.

**Grading Policies**

**Language Arts:** reading comprehension is worth 50%; grammar, writing, and vocabulary are worth 40%; and spelling is worth 10%.

**Science:** Tests 60%, quizzes and classwork 40%.

**Social Studies:** Tests 60%, quizzes and classwork 40%.

**Math:** Tests 60%, quizzes and classwork 40%.

**PLANNERS**

All 3rd graders should have a Rawlings’ student planner and are required to bring them to all of their academic classes. Please help us develop this organizational skill in your child and check and sign your student's planner nightly!

**Birthdays**

We recognize your child's birthday is an important day. Birthdays are announced on the PV/MKR Morning Show. PLEASE do not send birthday snacks or treats to school. Party invitations must be sent through the U.S. Postal Service.

**Volunteers**

Classroom volunteers and field trip chaperones must be cleared by the county before they can attend school functions. Click on the following link and complete the application to be approved. HYPERLINK "http://knt1.keepntrack.com/knt.cgi/sjcs03/apply"http://knt1.keepntrack.com/knt.cgi/sjcs03/apply\_\_

**Chaperones**

All chaperones must be cleared to volunteer in St John's County. As a chaperone, you will be expected to assist in the supervision of students. Therefore, siblings are not allowed to attend in or out of school field trips. County policies requires chaperones to ride the school bus to and from the event.

**Transportation Changes**

All transportation changes need to be sent in writing to your child's teacher in the morning and you must call the front office to confirm the change (547-3821).

**Attendance**

The importance of regular attendance cannot be over emphasized.  All students should be in school every day that they are physically able. It is extremely difficult to successfully keep up with class work if attendance is irregular.

If a student is absent more than fifteen days, it is the responsibility of the parent or guardian to provide a doctor’s note. A student who is absent for ten (10) days or more during any grading period and does not make up the missed work will be given a grade of incomplete. Any incomplete grades will become failing grades if the make-up work is not turned in to the teacher.

**Make-Up Work**

Students should bring a note explaining their absence on the day they return to school. Any student who is absent must make his/her own arrangements with the teacher to make up the missed work.  Students with excused absences will receive two days for every day they were absent to make up their work for full credit.  Students who are suspended or have unexcused absences may make up their work for 50% credit.

**Tardiness**

School begins at 8:30. Any student reporting to school after that time is tardy. Any student arriving at school after 8:40 a.m. should report to the office to receive an admit slip before going to the classroom. Tardiness is disruptive to the learning environment and can have a negative impact on student achievement. Excessive tardiness will be addressed on a case-by case basis.