

Washington D.C. (January 14 – January 19, 2018)

CANCELLATION FEES SCHEDULE

Student's Name (PRINT ONLY) _____

Homeroom Teacher _____ Soc Stud Teacher _____

The below dates are set by Bailey Tours, Incorporated in case of cancellation. We ask that you give your request in writing to Mr. Whitmer and the paperwork will be processed as soon as possible. At that time, the next student on the waiting list will be contacted and informed of the available occupancy for the trip.

If your child should cancel for any reason, you will forfeit \$75 of your deposit for office processing in addition to any cancellation penalties that apply below.

Cancellation Penalties: Prior to November 13, 2017 - full refund minus the \$75 fee for paperwork processing at FCMS.

Bailey's Tours Incorporated Refund Schedule:

November 14 – November 29, 2017	(minus \$150 and \$75 forfeit collection)
November 30 – December 13, 2017	(minus \$400 and \$75 forfeit collection)
December 14 – December 27, 2017	(minus \$650 and \$75 forfeit collection)
December 28, 2017 to day of departure	NO REFUND

(No refund for any unused portion of the trip)

By signing below, this indicates that you are aware of the cancellation dates and penalties.

Parent's Signature

Date

Parents Email _____